



**ARIZONA PARENTS COMMISSION ON DRUG EDUCATION AND PREVENTION  
MEETING MINUTES  
November 10, 2010**

A general meeting of the Arizona Parents Commission on Drug Education and Prevention was convened on November 10, 2010 at the Arizona State Capital, Executive Tower, First Floor Conference Room, 1700 West Washington Street, Phoenix, AZ 85007. Notice having been duly given. Present and absent were the following members of the Parents Commission:

<b>Members Present</b>
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Susan Chan, Kingman Academy of Learning  
Viet Do, DO, Banner Arizona Medical Clinic  
Karen Hellman, Department of Corrections  
Irma Hollamby, Maricopa County Public Works  
Allison Huff, University of Arizona  
Michelle Neitch, Arizona Criminal Justice Commission  
Sergeant Tim Reese, Tucson Police Department  
Terri Simonetta

<b>Staff/Guests Present</b>	<b>Members Absent</b>
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Marjorie Bennett, GOCYF  
Tammy Paz-Combs, GOCYF  
Emily Winans, GOCYF  
Amanda Scott-Thomas, GOCYF  
Cassandra A. Larsen, GOCYF  
Jeanne Blackburn, GOCYF  
Cindy Daugherty, GOCYF  
Jo Lewis, Phoenix Indian Center  
Vicki Staples, ASU/CABHP

Barbara Broderick, Chair, Maricopa County Adult Probation

**AGENDA ITEM**

**A. Call to Order**

Ms. Tammy Paz-Combs called the meeting to order at 10:10 a.m.

**B. Welcome, Introductions**

Ms. Paz-Combs welcomed attendees.

**C. Review of Packet and Agenda**

Ms. Paz-Combs reviewed the packet and agenda.

**D. Approval of Minutes**

Minutes for meeting held September 16, 2010 were reviewed. Commissioner Michelle Neitch made a motion to approve the minutes with a correction to the time the meeting was called to order and to the motion numbers. The motion was seconded by Commissioner Irma Hollamby and approved by all. (10.07.01).

**E. Program/Contract Update**

Ms. Emily Winans reported that she compiled data from the subgrantee quarterly reports to share with the Commission and referred Commissioners to their handout. She stated that 488,000 brochures informing about proper disposal of prescription medications were sent out through Target, Albertson's, Safeway, and Walgreen's pharmacies. She also reported that she has been pleased overall with the progress being made by the programs funded through the Request for Grant Application.

**F. Budget Items**

1) Line Item Adjustment

Ms. Paz-Combs explained that the Prescription Drug Disposal brochures approved by the Commission at the May 12<sup>th</sup> meeting had been allocated to the wrong line item in the budget. A motion was made by Commissioner Viet Do to move \$16,012 from Pass-thru to Printing. Commissioner Hollamby seconded the motion which was approved by all. (10.07.02).

2) Approval of Summer Institute Sponsorship

Vicki Staples presented a detailed summary of outcomes from the 11<sup>th</sup> Annual Summer Institute. The Parents Commission sponsorship provided about 100 people with registration scholarships to attend the conference. As sponsors, the Parents Commission was provided with an exhibitor table at the conference. Commissioner Karen Hellman motioned to sponsor the 12<sup>th</sup> Annual Summer Institute for \$50,000. The motion was seconded by Commissioner Terri Simonetta and approved by all. (10.07.03).

**G. Draw the Line Campaign**

Ms. Winans and Ms. Marjorie Bennett provided an overview of the revival efforts taking place on the Draw the Line Campaign. Ms. Bennett walked Commissioners through the updated website and encouraged Commissioners to visit the site. Ms. Bennett informed Commissioners that the traveling exhibit will be at events in Maricopa, Coconino, and Pima counties over the next few months.

**H. 2010 Arizona Youth Survey (AYS)**

Commissioner Neitch presented an overview of the 2010 AYS results. She informed Commissioners about the process for collecting the data and discussed important stakeholders. Commissioner Neitch pointed out that the most commonly used substances by youth are alcohol, tobacco, and marijuana.

**I. Community Data Project**

Ms. Jeanne Blackburn presented a comprehensive overview of the Community Data Project which is a central repository for Arizona's substance abuse and crime data. She demonstrated how to use the site to gather local data and how to prepare charts for grant proposals. Users can select the type of data needed, demographic characteristics, the geographic level of interest and an output option such as a data table, graph, or map.

**J. DUI Video**

The DUI Video presentation was omitted from the agenda due to technical difficulties.

**K. Commission Membership/Appointments**

Ms. Paz-Combs informed Commissioners that their term of service ends in February 2011. She asked that Commissioners who do not wish to continue service contact Ms. Winans. Those Commissioners wishing to serve a second term will be recommended for re-appointment. She stressed that no guarantee can be made.

**L. Future Meeting Schedule**

Commissioners agreed that meetings in 2011 should be held every other month on the second Wednesday of the month at 10:00 a.m. The next meeting will be held at the state capitol on January 12, 2011 at 10:00 a.m.

**M. Call to the Public**

Ms. Paz-Combs made a call to the public. There was no public response.

**N. Adjournment**

Ms. Paz-Combs adjourned the meeting at 12:00 p.m.